

**McLEAN COUNTY CIRCUIT CLERK**  
**Eleventh Judicial Circuit**  
**McLean County Law & Justice Center**  
**104 W. Front Street**  
**Bloomington, IL 61701**  
**309.888.5301**

**CIVIL FEE SCHEDULE**

*Effective January 22, 2017*

**Civil Statistical Cover Sheet Mandatory with all new filings**

Please note: all filing fees are due at the time of filing, unless an Affidavit and Petition for Waiver of Fees is filed pursuant to Illinois Supreme Court Rule 298 and 735 ILCS 5/5-105.

Filing fees and assessments include the following statutory and court fees:

1. Access to Justice	2.00
2. Children's Waiting Room Program	5.00
3. Court Automation	20.00
4. Court Document Storage	15.00
5. Court Security	25.00
6. Court System	5.00
7. e-Business	9.00
8. Law Library	10.00
9. Mandatory Arbitration	8.00
10. Neutral Site Custody Exchange and Visitation Center Program	8.00

The designation of the category of cases is set by the Administrative Office of Illinois Courts (AOIC) and shall be as follows:

		<u><b>Fee Information</b></u>
Arbitration	AR	Page 3
Adoption	AD	Page 4
Chancery	CH	Page 2
Dissolution	D	Page 4
Eminent Domain	ED	Page 2
Family	F	Page 4
Juvenile	J	
Juvenile Abuse	JA	
Juvenile Delinquency	JD	
Law (Claim over \$50,000)	L	Page 2
Law-Magistrate (Claim between \$10,000.01 - \$50,000)	LM	Page 3
Mental Health	MH	
Miscellaneous Remedy	MR	Page 2
Order of Protection	OP	
Probate and Guardianship	P	Page 5
Small Claims (up to \$10,000)	SC	Page 3
Tax	TX	Page 2
Appeal and Transcript Fees		Page 6
Copying, Mailing, Service and Other Fees		Page 7

Note: There are no filing fees for MH or OP cases, but service and copying fees may be assessed.

**Questions regarding fees, or to obtain a petition for waiver of fees - contact the Circuit Clerk's office.**

McLean County (IL) Circuit Clerk

309.888.5301

[www.mcleancountyil.gov/circuitclerk](http://www.mcleancountyil.gov/circuitclerk)

**CIVIL – (CH, ED, L, MR, and T)**

<b>DESCRIPTION</b>	<b>FEE</b>
Civil Filing	267.00
Civil Answer (or respondent appearance fee)	167.00
Non-Residential Mortgage Foreclosure (CH)	267.00
Residential Mortgage Foreclosure [1 <sup>st</sup> Tier 735 ILCS 5/15-1504.1(a-5)]	842.00
Residential Mortgage Foreclosure [2 <sup>nd</sup> Tier 735 ILCS 5/15-1504.1(a-5)]	592.00
Residential Mortgage Foreclosure [3 <sup>rd</sup> Tier 735 ILCS 5/15-1504.1(a-5)]	392.00
Civil Answer (or respondent appearance fee)	167.00
Eminent Domain (1 <sup>st</sup> parcel) (ED)	257.00
Eminent Domain (each additional parcel)	150.00
Civil Answer (or respondent appearance fee)	167.00
Forcible Entry & Detainer (claim over \$50,000) (L)	267.00
Civil Answer (or respondent appearance fee)	167.00
Tax Objection Complaint (T)	157.00
Petition for Tax Deed (one parcel)	307.00
Petition for Tax Deed (additional parcels)	60.00 each parcel
Jury Demand (claim over \$50,000) (L)	212.50
Filing of Voluntary Assignment Deeds	20.00
Recording Deeds (each 100 words)	0.50
Change of Name (MR)	267.00
Administrative Reviews (MR)	208.00
Expungement Petitions (MR)	136.00
Certified Copy of Order to Expunge Arrest Records	4.00
Habeas Corpus Petition Filing (MR)	207.00

**OTHER SERVICES**

Alias Summons	5.00
Change of Venue Preparation Fee (change to	40.00
Citation	15.00
Third-Party Citation	15.00
Correction of numbers	10.00
Wage Garnishment	15.00
Non-Wage Garnishment	15.00
Rule to Show Cause	No Fee
Confession of Judgment (does not exceed	157.00
Confession of Judgment (exceeds 1,500 but	222.00
Confession of Judgment (exceeds \$15,000)	307.00

**Counterclaim or Joining Third-Party Respondent or Defendant:** Each shall pay a fee for each counterclaim or third party action in an amount equal to the fee he or she would have had to pay for a separate action for the relief sought in the counterclaim or against the third party defendant, less the amount of the appearance fee (if that has been paid).

**ARBITRATION, LAW-MAGISTRATE OR SMALL CLAIMS (AR, LM and SC)**

<b>DESCRIPTION</b>	<b>FEE</b>
Arbitration Filing Fee (\$15,000.01 - \$50,000) [money damages only] (AR)	267.00
Arbitration Filing Fee (\$10,000.01 - \$15,000) [money damages only]	182.00
Answer (or respondent appearance fee)	167.00
Arbitration Jury Fee (6-person)	106.25
Arbitration Jury Fee (12-person)	212.50
Forcible Entry & Detainer (\$15,000.01 - \$50,000) (LM)	267.00
Answer (or respondent appearance fee)	167.00
Forcible Entry & Detainer (\$15,000 or less) (LM)	157.00
Answer (or respondent appearance fee) (\$1500.01 - \$15,000)	167.00
Answer (or respondent appearance fee) (\$1500 or less)	137.00
Forcible Entry & Detainer - Possession only (Petitioner) (LM)	157.00
Answer (or respondent appearance fee)	157.00
Law – Magistrate Filing Fee (\$15,000.01 - \$50,000) (LM)	267.00
Law – Magistrate Filing Fee (\$10,000.01 – \$15,000)	182.00
Answer (or respondent appearance fee)	167.00
Law Magistrate Jury Fee (6-person)	106.25
Law Magistrate Jury Fee (12-person)	212.50
Small Claims Filing Fee (\$250 or less) (SC)	117.00
Small Claims Filing Fee (\$250.01 – \$500)	127.00
Small Claims Filing Fee (\$500.01 – \$2,500)	147.00
Small Claims Filing Fee (\$2500.01 – \$10,000)	182.00
Small Claims Answer (or respondent appearance fee) - Claim does not exceed \$1,500	137.00
Claim exceeds \$1500	167.00
Small Claims Jury Fee (6-person / Illinois Supreme Court Rule 285)	12.50
Small Claims Jury Fee (12-person / Illinois Supreme Court Rule 285)	25.00

**OTHER SERVICES**

Alias Summons	5.00
Change of Venue Preparation Fee (Change to another county)	40.00
Citation	15.00
Third-Party Citation	15.00
Correction of numbers	10.00
Wage Garnishment	15.00
Non-Wage Garnishment	15.00
Rule to Show Cause	No Fee
Confession of Judgment (does not exceed \$1,500)	157.00
Confession of Judgment (exceeds 1,500 but does not exceed \$15,000)	222.00
Confession of Judgment (exceeds \$15,000)	307.00

**Counterclaim or Joining Third-Party Respondent or Defendant:** Each shall pay a fee for each counterclaim or third party action in an amount equal to the fee he or she would have had to pay for a separate action for the relief sought in the counterclaim or against the third party defendant, less the amount of the appearance fee (if that has been paid).

**DISSOLUTION AND FAMILY (D, F, AD, OP)**

<b>DESCRIPTION</b>	<b>FEE</b>
Adoption	65.00
Notice to Putative Father	117.00
Dissolution of Marriage (D)	267.00
Answer or Entry of appearance	167.00
Petition under Illinois Parentage Act Filing or Paternity (Family case)	147.00
Answer to Family Case	167.00
Petition for Marriage License Filing	117.00
Performing a Marriage in Court	10.00
Petition to vacate or modify (within 30 days of judgment)	50.00
Petition to vacate or modify (more than 30 days since judgment)	75.00

**OTHER SERVICES**

Alias Summons	5.00
Change of Venue Preparation Fee (Change to another county)	40.00
Citation	15.00
Third-Party Citation	15.00
Correction of numbers	10.00
Wage Garnishment	15.00
Non-Wage Garnishment	15.00
Rule to Show Cause	No Fee

**Counterclaim or Joining Third-Party Respondent or Defendant:** Each shall pay a fee for each counterclaim or third party action in an amount equal to the fee he or she would have had to pay for a separate action for the relief sought in the counterclaim or against the third party defendant, less the amount of the appearance fee (if that has been paid).

**PROBATE**

<b>DESCRIPTION</b>	<b>FEE</b>
<b>ESTATE OF DECEDENT OR MISSING PERSON</b>	
Estate does not exceed \$15,000 – real and personal property	247.00
Estate exceeds \$15,000 – real and personal property	357.00
Small Estate Affidavit	No fee
Proof of heirship; will is admitted to probate without administration; letters of office are issued for a particular purpose without administration of estate	247.00
Petition to sell real estate	50.00
<b>ESTATE OF A WARD</b>	
Estate does not exceed \$15,000 – real and personal property	147.00
Estate exceeds \$15,000 – real and personal property	182.00
Letters issued to Guardian, but not of the Estate or letters issued without administration, including filing tax return, releasing mortgage or consenting to marriage of ward	127.00
Petition to sell real estate (ward)	50.00
<b>ADDITIONAL PROBATE FEES</b>	
Each account filed (decedent or ward), other than one final account	25.00
Filing claim less than \$150.00	No fee
Filing claim (\$150 or more but less than \$500)	25.00
Filing Claim (\$500 or more but less than \$10,000)	40.00
Filing Claim (\$10,000 or more)	60.00
Filing seeking equitable relief	60.00
Appearance of any person for purpose of consent, or appearance of Executor, Administrator, Administrator to Collect, Guardian, Guardian Ad Litem or Special Administrator	No fee
Appearance by any other person	30.00
Jury Demand	137.50
Disposition Collection of a Judgment (does not exceed \$5,000)	20.00
Disposition Collection of a Judgment (exceeds \$5,000)	50.00
Certified copy of letters of office, of court order or other certification	2.00
Certified copy - per page in excess of three pages	1.00 per page
Exemplification (in addition to certification)	2.00

## APPEAL AND TRANSCRIPT FEES

DESCRIPTION	FEE
Preparation of Record (under 100 pages)	60.00
Preparation of Record (100-200 pages)	150.00
Preparation of Record (200 + pages)	150.00 + 0.25 per page

### Transcript Fees (computed on a per page basis) – paid to the Court Reporter

Private Paid Original	3.15 per page
All other Originals	3.00 per page
Private Paid Copies	1.00 per page
All other Copies	0.50 per page

### Expedited Transcript Copy Delivery

Private Paid Original	3.70 per page
All other Originals	3.15 per page
Private Paid Copies	1.00 per page
All other Copies	0.50 per page

### Daily Transcript Copy Delivery

Private Paid Original	4.20 per page
All other Originals	3.30 per page
Private Paid Copies	1.00 per page
All other Copies	0.50 per page

## **COPYING, MAILING, SERVICE OF DOCUMENT AND OTHER FEES**

<b>DESCRIPTION</b>	<b>FEE</b>
Copy Fee (first page) *	2.00
Copy fee (page 2-19) *	0.50 per page
Copy fee (page 20+) *	0.25 per page
Computer printout per page	4.00
Certification **	6.00
Certified Copies of Judgment (after 1 <sup>st</sup> copy)	10.00
Mailing	5.00 + postage cost
Certified Mailing – Non-restricted	11.10 + postage cost
Certified Mailing – Restricted	16.05 + postage cost
Record Search per year/per name	6.00
Petition to vacate bond forfeiture	40.00
Motion to re-open traffic cases	40.00

**\* Per Case File**

**\*\* Only copies prepared by the Circuit Clerk's office will be certified.**

## **MISCELLANEOUS FEES**

<b>DESCRIPTION</b>	<b>FEE</b>
Child Support Administrative Fee	36.00 (annual)
Expungement Petition	136.00
Petition for Marriage License Filing	117.00
Performing a Marriage (in Court)	10.00
Record Search per year/per name	6.00

## **McLEAN COUNTY SHERIFF SERVICE FEES**

<b>DESCRIPTION</b>	<b>FEE</b>
Civil Process Service Fee (initial)	50.00 + 0.50 per mile
Civil Process Service Fee (subsequent attempt) (Note: mileage is calculated roundtrip)	14.00 + 0.50 per mile
Eviction Fee	175.00
Other civil or service fees – contact:  McLean County Sheriff's Office Law & Justice Center RM 101 104 W. Front Street Bloomington, IL 61701	